



Media Policy

1.0 PURPOSE

This policy establishes clear procedures for the selection, evaluation, and review of instructional and library materials in the media center of Proud To Partner Leadership Academy and online library resources as provided through the Metropolitan Library System, ensuring that all content is age-appropriate, educationally relevant, and aligned with community standards and Oklahoma law.

2.0 POLICY STATEMENT

The Proud To Partner Leadership Academy Board of Education supports the right of students to access a broad range of educational materials through the school library/media program. All materials shall be selected to support curriculum goals, encourage reading and critical thinking, reflect diversity, and align with age-appropriate guidelines.

3.0 MATERIAL SELECTION GUIDELINES

3.1 Selection of materials shall be guided by professional library standards and the following criteria:

- Support for the curriculum and educational goals of the school;
- Appropriateness to age, maturity, and grade level;
- Representation of diverse perspectives and voices;
- Literary, artistic, or educational value;
- Alignment with Oklahoma Academic Standards and community expectations.

3.2 Responsibility for the selection of materials rests with the certified school librarian, in consultation with instructional staff and under the supervision of the site principal.

3.3 No material shall be selected or retained that includes sexually explicit content as defined by Oklahoma law, including but not limited to **House Bill 1775** and related legislation.



4.0 PARENTAL ACCESS AND REVIEW RIGHTS

4.1 Parents or legal guardians have the right to:

- Review any library materials available to their child;
- Request a list of all materials their child checks out from the library;
- Opt their child out of access to specific library materials by written request to the principal.

5.0 CHALLENGE AND REVIEW OF LIBRARY MATERIALS

5.1 Any parent, guardian, or employee may formally challenge the inclusion of a library/media center item on the grounds that it is not age-appropriate or violates state standards.

5.2 A **Request for Reconsideration Form** must be submitted to the site principal or librarian and include the specific item in question, concerns, and requested action.

5.3 Upon receipt, the principal shall convene a **Material Review Committee**, which shall:

- Include at least one administrator, one teacher, one librarian, and one parent or guardian;
- Review the challenged material using established selection criteria;
- Make a written recommendation to retain, relocate, restrict, or remove the material.

5.4 The committee's decision shall be communicated in writing to the complainant and may be appealed to the Superintendent. Final appeals may be directed to the Board of Education.

6.0 TRANSPARENCY AND PUBLIC ACCESS

6.1 A publicly accessible list of all materials available in the school library/media center shall be maintained online and updated no less than annually.

6.2 Newly acquired materials shall be publicly posted prior to becoming available for student use, including titles, authors, and summaries.

7.0 LEGAL REFERENCES

- Oklahoma Statutes Title 70 § 11-103.6 – Curriculum Requirements



- Oklahoma Statutes Title 70 § 11-105.1 – Library Media Program
- Oklahoma House Bill 1775 (2021)
- Oklahoma Senate Bill 397 (2023)
- Oklahoma Senate Bill 1503 (2022)
- Family Educational Rights and Privacy Act (FERPA)
- American Library Association (ALA) Library Bill of Rights (as applicable)